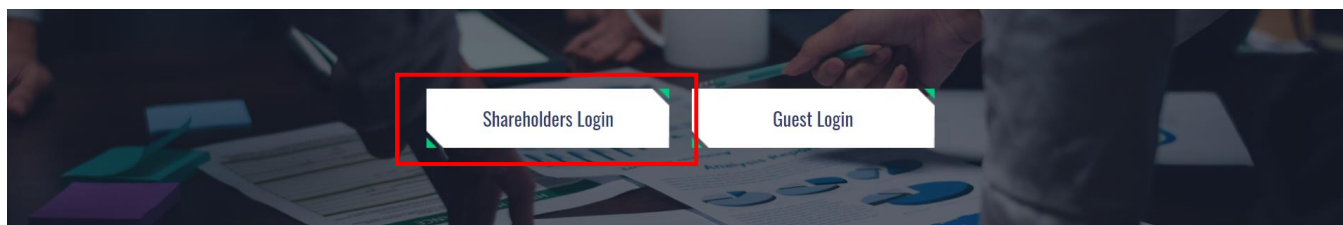


INSTRUCTIONS TO LOGIN TO ONLINE MEETING PLATFORM THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2023

To attend the General Meeting of Shareholders and vote online, please log in according to the following steps:

Step 1: Sign in


Shareholders who use computer/tablet or smartphone with internet connection, wifi/3G, etc., access the **bcg.bvote.vn** page → Click “Shareholder Log-in”





- Enter the Account (ID number / Personal ID/Passport / registration number of the Shareholder)
- Enter **Password** (Password is sent with the invitation letter)
- Then click “Login”.

Log In

Shareholders Login


 Username (ID/Passport/Business Registration No.)
 01887xxx6


 Password (The password in the invitation letter)


LOG IN


[Back](#)
[Forgot password](#)

If Shareholders forget their password:

- Click “Forgot password?”
- Enter the OTP sent to shareholders’ phone number
- Then click “Login”.

SHAREHOLDERS LOGIN

Phone number to receive OTP: 03699***03


 OTP

58s

Log in

Step 2: Voting on the Reports and Proposals

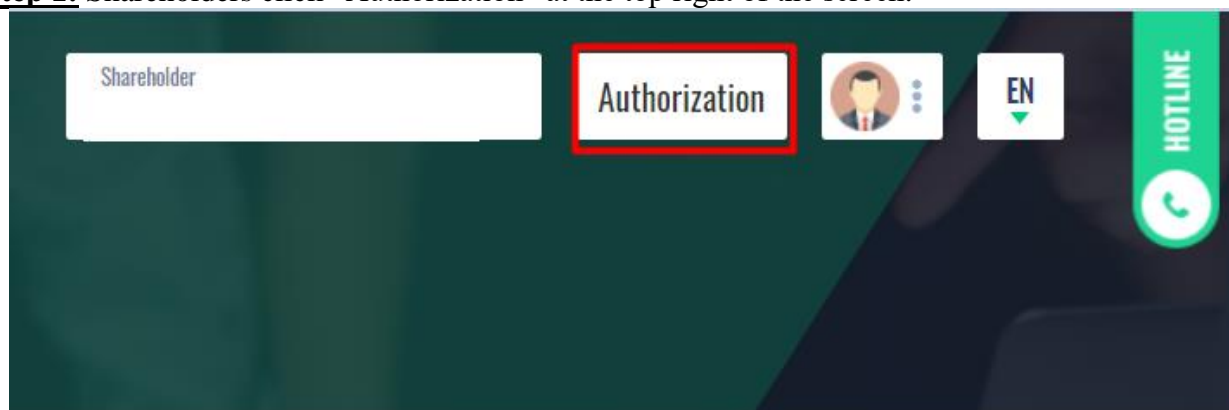
- Shareholders choose the opinions **In Favor** – **Against** – **Abstention** for each content.

No.	Motion	In Favor	Against	Abstention	Action
1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="Submit"/>
2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="Submit"/>
3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="Submit"/>
4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="Submit"/>

Then click “Submit” for each content or click “Send all votes” for the selected content.

INSTRUCTIONS FOR AUTHORIZATION

Step 1: Shareholders click “Authorization” at the top right of the screen.



Step 2:

- **Authorization in writing:** Download the authorization form, fill in the information and then send the document by courier to the Issuer.

AUTHORIZATION

Number of authorized shares: 270,200

Form 1: Send the Power of attorney in writing to the head office at the address

[Download authorization form](#)

<input type="text" value="Address"/>	<input type="text" value="Authorization time"/>
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➤ Online authorization:

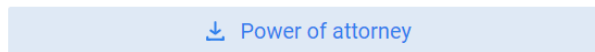
- Shareholders enter the information of the authorized person in the online form then click “Continue”

Step 1: Enter authorized person information

<input type="text" value="ID/Passport/Business Registration No."/>	<input type="text" value="Phone number"/>	
<input type="text" value="Full name"/>	<input type="text" value="Issue date"/>	<input type="text" value="Issued by"/>
<input type="text" value="Address"/>	<input type="text" value="Enter number of authorized shares"/>	

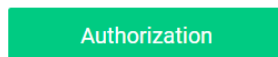
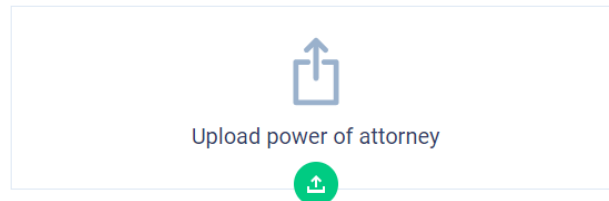
- Shareholders click download **“Power of Attorney”** after signing/stamping to confirm the authorization

Step 2: Shareholders please download the power of attorney to sign/seal



- Shareholders upload signed/stamped power of attorney and click **“Authorization”**

Step 3: Shareholders please upload signed/stamped power of attorney to complete the authorization



- Shareholders enter the OTP code that the system has sent to the phone number to complete the procedure.

VERIFY AUTHORIZATION
Phone number to receive OTP: 03699***15



OTP

19s

